

Māori Language Keyboard and Macrons

In order to add macrons to letters when typing in Te Reo Māori, you need to adjust your language settings by adding the language or keyboard. Windows 10 offers two ways to do this;

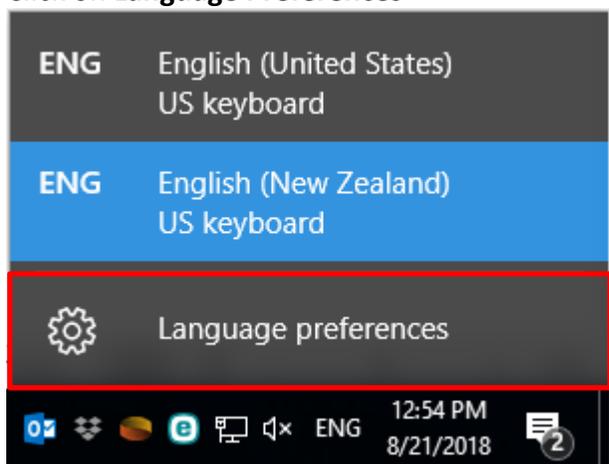
- You can add Māori as a language alongside English (New Zealand)
- You can add a Māori keyboard to the English (New Zealand) language that is already chosen

Māori Language: Method One

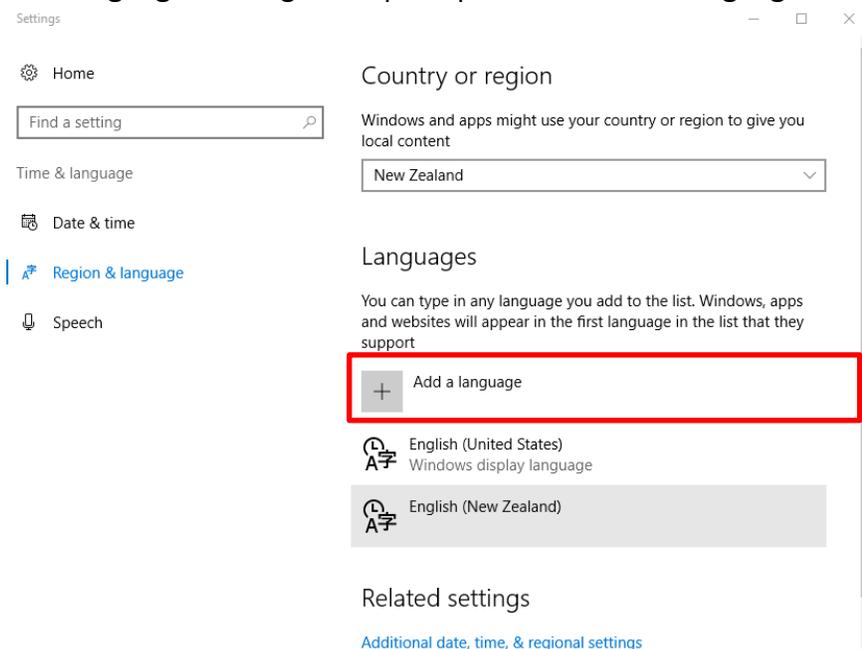
Click on the **language icon** in the taskbar. It ordinarily has the letters ENG displayed for English.



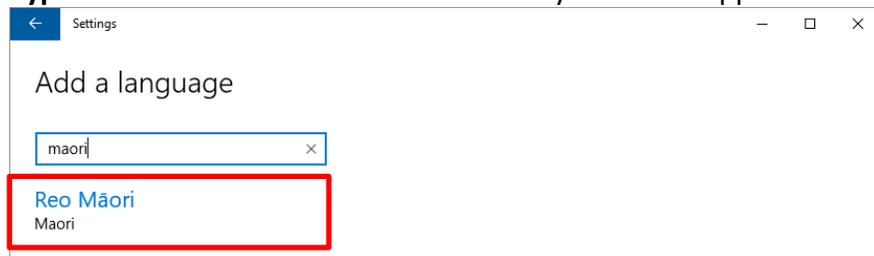
Click on **Language Preferences**



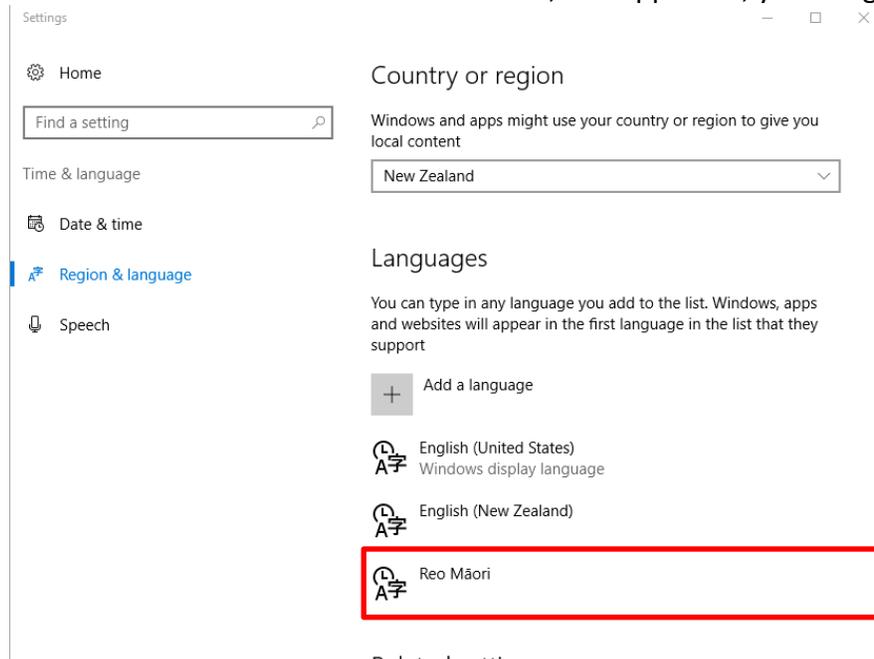
The **Languages** settings will open up. Click on **Add a language**.



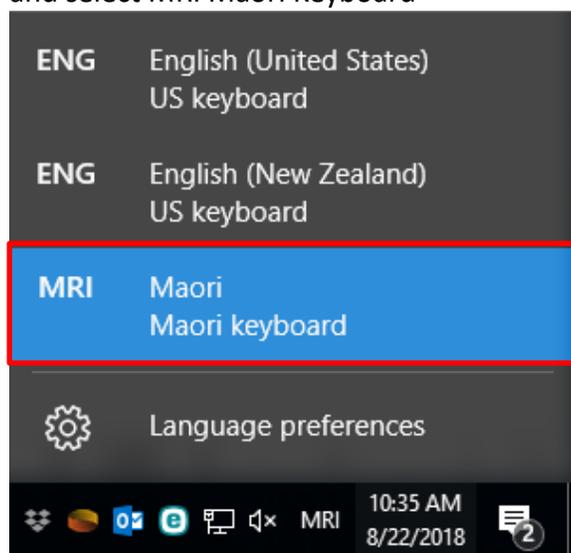
Type Māori into the search bar and the keyboard will appear



Click on Reo Māori and it will be added to, and appear in, your languages list.



To use the Māori language and create a macron, **open** a document and **click** on the language bar again and select MRI Māori Keyboard



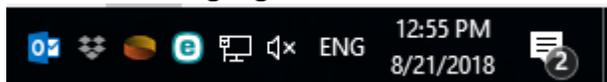
Then to apply the macron to the letter **press** the ~ key with the vowel (usually a).

Please note: You will also be able to add macrons to words in most programs by following the same steps of pressing the ~ key and the required vowel when you are in this language.

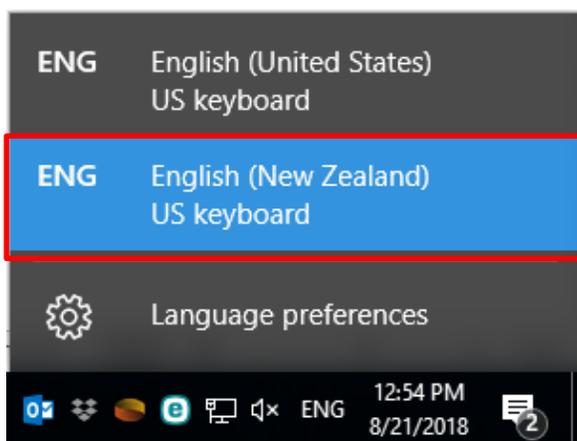
Maori Keyboard (Method Two)

This alternate method allows you to add a keyboard to the English (New Zealand) language that is the default language. This means that you do not have to switch languages in order to use macrons.

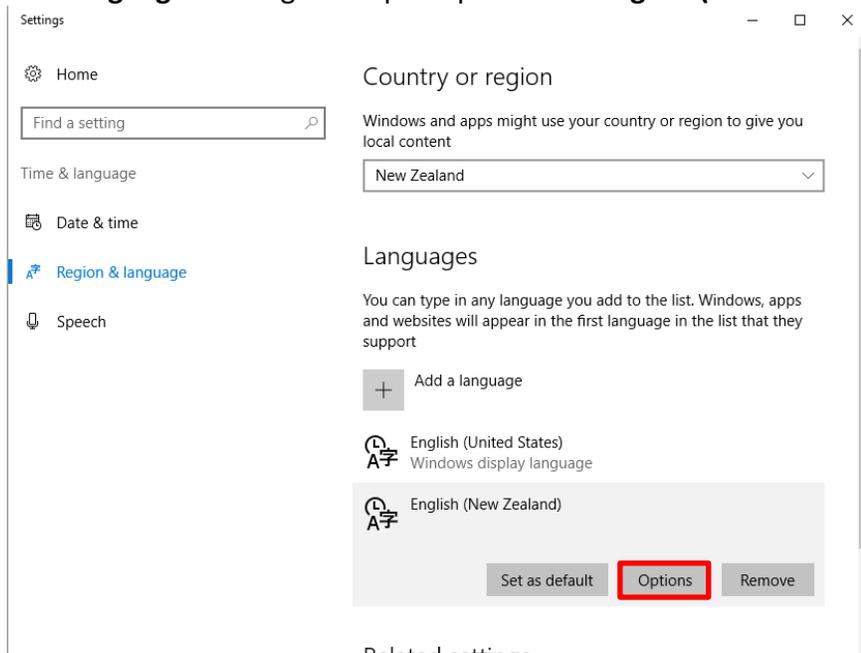
Click on the language icon in the taskbar. It ordinarily has the letters ENG displayed for English.



Click on **Language Preferences**



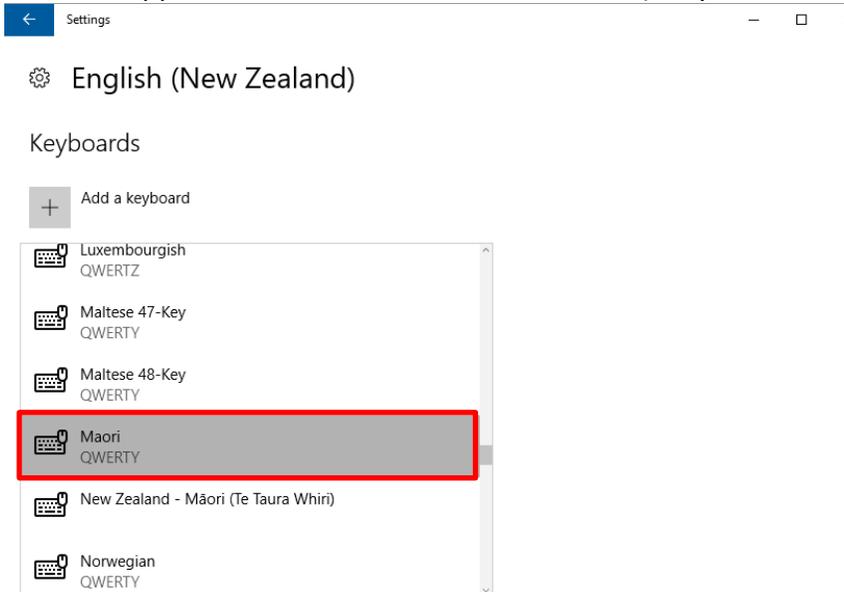
The **Languages** settings will open up. **Click on English (New Zealand)** and then on **Options**.



Click on Add a keyboard



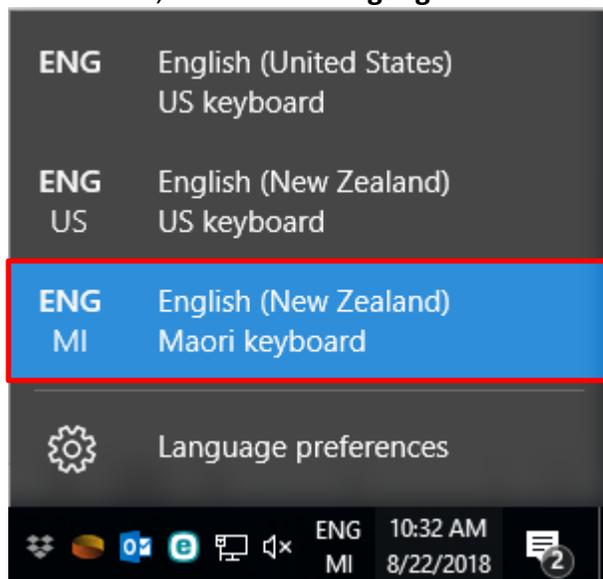
A list will appear, **Scroll** down and **click** on Maori (They are listed alphabetically).



There is now a Māori keyboard.



To access it, **click on the language icon** and switch to **English (New Zealand) Maori Keyboard**



The macron is applied in the same way. Press the ~ key with the vowel (usually a).

Please note: You will also be able to add macrons to words in most programs by following the same steps of pressing the ~ key and the required vowel when you are in this language.